

Fire Pit Policy and Procedures:

1. The Parks and Recreation Department will offer Westport Residents 21 years or older the opportunity to reserve a fire pit (1 per household per season) 7 days a week from 4 pm -10 pm on South Beach from May 1st through September 30th. Any second reservation will be up to the Parks and Recreation Department if there is availability. Those who are unable to reserve a fire pit will be added to a waitlist.
2. A \$150.00 fee will be collected via Credit Card or Check at the time of booking.
3. Following your confirmed reservation and payment, a permit will be sent to the Permittee by the Operations Manager or their designee.
4. Refunds (minus a \$50 admin fee) will only be given if a permit is canceled 3 weeks prior to the reservation date.
5. **The Westport residents (verified with valid ID) making the reservation must be present the entire time the fire pit is in use.** Permittee must ensure a valid Fire Pit Permit and identification are available on the night of the event.
6. The Permittee is responsible for the behavior of their guests and their compliance with the Town of Westport Parks and Recreation Department Rules and Regulations.
7. Reservations submitted within 1 week of the requested date will not be considered.
8. The Fire pit Permit will give specific details about setting the fire pit itself. Operations Staff will supervise the starting of the fire pit and will extinguish the fire pit at 10 pm. Fires must be prepared in the fire pit provided. Only fire-starters provided by the Parks and Recreation Department are to be used. **The use of tires or chemicals is not approved for starting fires.**
9. Dry seasoned Firewood ONLY may be burned. Wood Pallets are forbidden as they leave nails in the sand. **The burning of any garbage is prohibited.**
10. Westport Fire Department or Parks and Recreation Staff may extinguish the fire pit if deemed a nuisance or kindled recklessly. Refunds will not be issued if the Westport Fire Department or Parks and Recreation Staff deem them to be one of the above and extinguish the fire pit.
11. **Fire pit rentals may be canceled (at the discretion of the Westport Parks and Recreation or Fire Department) due to inclement weather, or other related weather and environmental conditions, for example:**
 - If the fire danger is high and/or the air quality index is predicted to be 75 or higher anywhere in the state, per DEEP Open Burn Guidelines.
 - Fire pit rentals will be cancelled if sustained winds are 15 mph or over per DEEP Open Burn Guidelines.
12. **Fire pit rentals cancelled by the Parks and Recreation or Fire Department (due to weather) will be rescheduled based on availability.** Reservations that cannot be rescheduled will be credited to the Permittee's Parks & Recreation account.
13. Beach Emblems are necessary to park at Compo Beach from May 1st through September 30th. A fire pit permit does not entitle the permittee to park at Compo Beach.
14. Fire pits are not available on the nights of the PAL Fireworks & July 4th